

**CARROLL COUNTY PUBLIC LIBRARY
FY 2025 APPROVED BUDGET**

**BUDGET
FY 2025**

OPERATING REVENUE:

COUNTY APPROPRIATION	11,281,770
STATE GRANT	1,304,113
PREVIOUS YEAR BUDGET CARRYOVER	688,000
INTEREST	150,000
PASSPORT SERVICES	111,000
PRINT FEES	18,000
COPIER FEES	7,750
MEETING ROOM FEES	3,500
VENDING MACHINES	1,800
POSTAGE STAMPS	4,000
UNIVERSAL SERVICE CREDIT (ERATE)	5,000
COUNTY COLLECTION FEE	-
PROGRAMMING FEES	15,000
AUTHOR EVENTS	25,000
MISCELLANEOUS INCOME	18,000
FAX FEES	4,000
SALES	38,205
GIFTS	28,000
TOTAL REVENUE	13,703,138
TOTAL OPERATING EXPENDITURES	13,703,138
NET OPERATING REVENUE/ (EXPENDITURES)	-

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OPERATING EXPENDITURES:

SALARIES & BENEFITS:

SALARIES	8,827,403
FICA/MEDICARE	675,296
PAYROLL SUBTOTAL	<u>9,502,699</u>
PAYROLL ACCRUAL	35,000
PARKING REIMBURSEMENT	10,500
SECURITY	190,000
EAP	2,500
RETIREMENT	<u>140,591</u>
SUB-TOTAL	9,881,290

STAFF IMPROV. & REIMBURSED EXP:

MILEAGE REIMBURSEMENT	35,000
MEETING EXPENSE	15,500
MISCELLANEOUS	7,000
STAFF IMPROVEMENT	85,000
REWARD PROGRAM	5,900
SERVICE AWARDS	4,000
SPIRIT OF CCPL AWARD	2,000
MORAL INITIATIVES	<u>6,000</u>
SUB-TOTAL	160,400

CONTRACTUAL SERVICES:

ADS/RECRUITMENT	11,000
PROFESSIONAL FEES	68,000
BANK SERVICE CHARGES	18,000
EDUCATIONAL PROGRAM FEES	35,000
AUDIT & BOOKKEEPING FEES	26,520
DELIVERY SYSTEM SUPPLEMENT - ILL	2,746
CONTRACTUAL PROCESSING	<u>35,000</u>
SUB-TOTAL	196,266

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RENTS & UTILITIES:

POSTAGE	18,200
TELEPHONE	21,900
VENDING MACHINE RENTAL	-
MISC RENTS & UTILITIES	1,100

SUB-TOTAL 41,200

OFFICE EXPENSE & MAINTENANCE:

ADDITIONAL CLEANING	125,000
BUILDING REPAIR	7,500
BUILDING IMPROVEMENT	21,500
COPIER RENT & MAINTENANCE	26,000
COMPUTER MAINTENANCE	233,000
TELEPHONE MAINTENANCE	36,500
EQUIPMENT MAINTENANCE	4,500
OTHER MACHINE MAINTENANCE	1,000
VEHICLE FUEL & OIL	29,500
VEHICLE MAINTENANCE	16,000

SUB-TOTAL 500,500

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SUPPLIES, PRINTING & MATERIALS:

PRINTING	2,500
COPYING SUPPLIES	3,700
MAINTENANCE SUPPLIES	39,000
OFFICE SUPPLIES	81,000
PROCESSING SUPPLIES	42,000
PROGRAMMING SUPPLIES	167,500
REIMBURSABLE SUPPLIES	44,033
PUBLICITY SUPPLIES	65,000
MARKETING	12,250
COMMUNITY ENGAGEMENT AND DEVELOPM	2,100
SPONSORSHIPS	8,000
BOOK PURCHASES	760,000
PERIODICALS	37,500
NON PRINT PURCHASES	430,000
ELECTRONIC ACCESS	550,000
SOFTWARE	160,000
BOOK SALE PURCHASES	-
BATTLE BOOKS	23,000
AUTHOR EVENT BOOKS	20,600
POSTAGE STAMPS	7,000

SUB-TOTAL 2,455,183

FURNITURE & EQUIPMENT:

MINOR FURNISHINGS	6,000
SHELVING	13,549
FURNITURE	183,000
EQUIPMENT	25,000
COMPUTER EQUIPMENT	15,000

SUB-TOTAL 242,549

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MISCELLANEOUS EXPENSE:

STATE CAPITAL PROJECT CONTRIBUTION	5,000
DEBT SERVICE	30,000
LIBRARY BOARD EXPENSE	2,350
VOLUNTEER PROGRAM	3,400
PLANNED CARRY FORWARD	175,000
CONTINGENCY FOR RESERVE	10,000
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SUB-TOTAL	225,750
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TOTAL EXPENDITURES	13,703,138
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NET OPERATING REVENUE/ (EXPENDITURES)	-
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