

CARROLL COUNTY PUBLIC LIBRARY
FY 2026 Approved Budget

	Approved	Approved		
	BUDGET	BUDGET	\$	%
	FY 2025	FY 2026	INC/(DEC)	INC/(DEC)
OPERATING REVENUE:				
1 COUNTY APPROPRIATION	11,281,770	11,620,220	338,450	3.00%
2 STATE GRANT	1,304,113	1,350,967	46,854	3.59%
3 INTEREST	150,000	175,000	25,000	16.67%
4 PASSPORT SERVICES	111,000	116,550	5,550	5.00%
5 PRINT FEES	18,000	18,000	-	0.00%
6 COPIER FEES	7,750	8,000	250	3.23%
7 MEETING ROOM FEES	3,500	4,500	1,000	28.57%
8 VENDING MACHINES	1,800	2,800	1,000	55.56%
9 POSTAGE STAMPS	4,000	4,100	100	2.50%
10 UNIVERSAL SERVICE CREDIT (ERATE)	5,000	5,000	-	0.00%
11 PROGRAMMING FEES	15,000	15,500	500	3.33%
12 AUTHOR EVENTS	25,000	28,000	3,000	12.00%
13 MISCELLANEOUS INCOME	18,000	18,000	-	0.00%
14 FAX FEES	4,000	4,200	200	5.00%
15 SALES	38,205	38,000	(205)	-0.54%
16 GIFTS	28,000	30,000	2,000	7.14%
17 TOTAL REVENUE	<u>13,015,138</u>	<u>13,438,837</u>	<u>423,699</u>	<u>3.26%</u>
OTHER FUNDING SOURCES				
18 PREVIOUS YEAR BUDGET CARRYOVER	<u>688,000</u>	<u>175,000</u>		
19 TOTAL OPERATING FUNDS FOR FY	<u>13,703,138</u>	<u>13,613,837</u>		
20 TOTAL OPERATING EXPENDITURES	<u>13,703,138</u>	<u>13,613,837</u>	<u>(89,301)</u>	<u>-0.65%</u>
NET OPERATING REVENUE/				
21 (EXPENDITURES)	<u>0</u>	<u>0</u>	<u>-</u>	<u>0%</u>

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OPERATING EXPENDITURES:					
SALARIES & BENEFITS:					
22	SALARIES	8,827,403	9,003,951	176,548	2.00%
23	FICA/MEDICARE	675,296	688,802	13,506	2.00%
24	PAYROLL SUBTOTAL	<u>9,502,699</u>	<u>9,692,753</u>	<u>190,054</u>	<u>2.00%</u>
25	PAYROLL ACCRUAL	35,000	35,000	-	0.00%
26	PARKING REIMBURSEMENT	10,500	10,500	-	0.00%
27	SECURITY	190,000	175,000	(15,000)	-7.89%
28	EAP	2,500	2,625	125	5.00%
29	RETIREMENT	140,591	144,809	4,218	3.00%
30	SUB-TOTAL	<u>9,881,290</u>	<u>10,060,687</u>	<u>179,397</u>	<u>1.82%</u>
STAFF IMPROV. & REIMBURSED EXP:					
31	MILEAGE REIMBURSEMENT	35,000	34,000	(1,000)	-2.86%
32	MEETING EXPENSE	15,500	12,000	(3,500)	-22.58%
33	MISCELLANEOUS	7,000	5,306	(1,694)	-24.20%
34	STAFF IMPROVEMENT	85,000	95,000	10,000	11.76%
35	REWARD PROGRAM	5,900	5,900	-	0.00%
36	SERVICE AWARDS	4,000	4,000	-	0.00%
37	SPIRIT OF CCPL AWARD	2,000	2,000	-	0.00%
38	MORAL INITIATIVES	6,000	6,000	-	0.00%
39	SUB-TOTAL	<u>160,400</u>	<u>164,206</u>	<u>3,806</u>	<u>2.37%</u>

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CONTRACTUAL SERVICES:				
40 ADS/RECRUITMENT	11,000	5,000	(6,000)	-54.55%
41 PROFESSIONAL FEES	68,000	68,000	-	0.00%
42 BANK SERVICE CHARGES	18,000	16,000	(2,000)	-11.11%
43 EDUCATIONAL PROGRAM FEES	35,000	10,000	(25,000)	-71.43%
44 AUDIT & BOOKKEEPING FEES	26,520	27,846	1,326	5.00%
45 DELIVERY SYSTEM SUPPLEMENT - ILL	2,746	2,900	154	5.61%
46 CONTRACTUAL PROCESSING	35,000	36,750	1,750	5.00%
47 SUB-TOTAL	<u>196,266</u>	<u>166,496</u>	<u>(29,770)</u>	<u>-15.17%</u>
RENTS & UTILITIES:				
48 POSTAGE	18,200	19,110	910	5.00%
49 TELEPHONE	21,900	19,000	(2,900)	-13.24%
50 MISC RENTS & UTILITIES	1,100	250	(850)	-77.27%
51 SUB-TOTAL	<u>41,200</u>	<u>38,360</u>	<u>(2,840)</u>	<u>-6.89%</u>

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OFFICE EXPENSE & MAINTENANCE:				
52 ADDITIONAL CLEANING	125,000	228,000	103,000	82.40%
53 BUILDING REPAIR	7,500	6,500	(1,000)	-13.33%
54 BUILDING IMPROVEMENT	21,500	19,000	(2,500)	-11.63%
55 COPIER RENT & MAINTENANCE	26,000	26,780	780	3.00%
56 COMPUTER MAINTENANCE	233,000	244,650	11,650	5.00%
57 TELEPHONE MAINTENANCE	36,500	2,000	(34,500)	-94.52%
58 EQUIPMENT MAINTENANCE	4,500	4,680	180	4.00%
59 OTHER MACHINE MAINTENANCE	1,000	1,000	-	0.00%
60 VEHICLE FUEL & OIL	29,500	25,000	(4,500)	-15.25%
61 VEHICLE MAINTENANCE	16,000	12,000	(4,000)	-25.00%
62 SUB-TOTAL	500,500	569,610	69,110	13.81%
SUPPLIES, PRINTING & MATERIALS:				
63 PRINTING	2,500	2,625	125	5.00%
64 COPYING SUPPLIES	3,700	3,885	185	5.00%
65 MAINTENANCE SUPPLIES	39,000	40,950	1,950	5.00%
66 OFFICE SUPPLIES	81,000	85,050	4,050	5.00%
67 PROCESSING SUPPLIES	42,000	44,100	2,100	5.00%
68 PROGRAMMING SUPPLIES	167,500	157,500	(10,000)	-5.97%
69 REIMBURSABLE SUPPLIES	44,033	45,300	1,268	2.88%
70 PUBLICITY SUPPLIES	65,000	66,950	1,950	3.00%
71 MARKETING	12,250	12,618	368	3.00%
72 COMMUNITY ENGAGEMENT AND DEVELOPMENT	2,100	2,100	-	0.00%
73 SPONSORSHIPS	8,000	7,000	(1,000)	-12.50%
74 MATERIALS	1,777,500	1,767,000	(10,500)	-2.90%
75 SOFTWARE	160,000	185,000	25,000	15.63%
76 BATTLE BOOKS	23,000	23,000	-	0.00%
77 AUTHOR EVENT BOOKS	20,600	21,000	400	1.94%
78 POSTAGE STAMPS	7,000	5,500	(1,500)	-21.43%
79 SUB-TOTAL	2,455,183	2,469,578	14,395	0.59%

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FURNITURE & EQUIPMENT:					
80	MINOR FURNISHINGS	6,000	5,000	(1,000)	-16.67%
81	SHELVING	13,549	11,000	(2,549)	-18.81%
82	FURNITURE	183,000	45,000	(138,000)	-75.41%
83	EQUIPMENT	25,000	22,000	(3,000)	-12.00%
84	COMPUTER EQUIPMENT	15,000	12,500	(2,500)	-16.67%
85	SUB-TOTAL	<u>242,549</u>	<u>95,500</u>	<u>(147,049)</u>	<u>-60.63%</u>
MISCELLANEOUS EXPENSE:					
86	STATE CAPITAL PROJECT CONTRIBUTIC	5,000	3,000	(2,000)	-40.00%
87	DEBT SERVICE	30,000	36,000	6,000	20.00%
88	LIBRARY BOARD EXPENSE	2,350	2,000	(350)	-14.89%
89	VOLUNTEER PROGRAM	3,400	3,400	-	0.00%
90	PLANNED CARRY FORWARD	175,000	-	(175,000)	-100.00%
91	CONTINGENCY FOR RESERVE	10,000	5,000	(5,000)	-50.00%
92	SUB-TOTAL	<u>225,750</u>	<u>49,400</u>	<u>(176,350)</u>	<u>-78%</u>
93	TOTAL EXPENDITURES	<u>13,703,138</u>	<u>13,613,837</u>	<u>(89,301)</u>	<u>-0.65%</u>
NET OPERATING REVENUE/					
94	(EXPENDITURES)	<u>0</u>	<u>0</u>	<u>-</u>	<u>-</u>