

**CARROLL COUNTY PUBLIC LIBRARY
APPROVED BUDGET
FISCAL YEAR 2018**

**BOARD
APPROVED
BUDGET
2018**

OPERATING REVENUE:

| | |
|--|-------------------|
| COUNTY APPROPRIATION | 8,727,890 |
| STATE GRANT | 994,586 |
| PREVIOUS YEAR BUDGET CARRYOVER | 150,000 |
| FINES | 200,000 |
| INTEREST | 3,040 |
| PASSPORT SERVICES | 104,000 |
| COPIER FEES | 11,500 |
| PRINT FEES | 28,000 |
| MEETING ROOM FEES | 2,500 |
| SUMMER READING T-SHIRTS | 4,000 |
| VENDING MACHINES | 9,000 |
| POSTAGE STAMPS | 9,000 |
| UNIVERSAL SERVICE CREDIT (ERATE) | 0 |
| COUNTY COLLECTION FEE | 5,000 |
| AUTHOR EVENTS | 3,000 |
| MISCELLANEOUS INCOME | 10,700 |
| FAX FEES | 12,000 |
| SALES - BRANCHES | 48,000 |
| SALES - FIXED ASSETS | 500 |
| OUT OF STATE FEES | 2,850 |
| GIFTS | 14,000 |
| | <hr/> |
| TOTAL REVENUE | 10,339,566 |
| | <hr/> |
| TOTAL OPERATING EXPENDITURES | 10,339,566 |
| | <hr/> |
| NET OPERATING REVENUE/ (EXPENDITURES) | 0 |
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SALARIES & BENEFITS:

| | |
|--------------------|-----------------|
| SALARIES | 7,065,304 |
| TURNOVER | (36,019) |
| SUB-TOTAL SALARIES | <hr/> 7,029,285 |

| | |
|-----------------------|--------------|
| FICA/MEDICARE | 537,740 |
| PAYROLL ACCRUAL | 30,115 |
| PARKING REIMBURSEMENT | 7,000 |
| SECURITY | 129,492 |
| EARP | 2,200 |
| RETIREMENT | <hr/> 70,144 |

| | |
|------------------|------------------|
| SUB-TOTAL | 7,805,976 |
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STAFF IMPRVMT & REIMBURSED EXP:

| | |
|-----------------------|-----------|
| MILEAGE REIMBURSEMENT | 33,286 |
| MEETING EXPENSE | 6,824 |
| MISCELLANEOUS | 6,010 |
| STAFF IMPROVEMENT | 71,440 |
| REWARD PROGRAM | 3,800 |
| SERVICE AWARDS | 3,580 |
| SPIRIT OF CCPL AWARD | 550 |
| RTN AWARD | <hr/> 500 |

| | |
|------------------|----------------|
| SUB-TOTAL | 125,990 |
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CONTRACTUAL SERVICES:

| | |
|----------------------------------|--------|
| ADS/RECRUITMENT | 3,000 |
| PROFESSIONAL FEES | 24,000 |
| BANK SERVICE CHARGES | 13,415 |
| EDUCATIONAL PROGRAM FEES | 16,255 |
| AUDIT & BOOKKEEPING FEES | 27,100 |
| DELIVERY SYSTEM SUPPLEMENT - ILL | 2,400 |
| CONTRACTUAL PROCESSING | 21,066 |

SUB-TOTAL 107,236

RENTS & UTILITIES:

| | |
|------------------------|--------|
| POSTAGE | 12,810 |
| TELEPHONE | 27,000 |
| SECURITY SYSTEM | 0 |
| TRASH PICK-UP | 891 |
| VENDING MACHINE RENTAL | 9,000 |
| MISC RENTS & UTILITIES | 900 |

SUB-TOTAL 50,601

OFFICE EXPENSE & MAINTENANCE:

| | |
|---------------------------|---------|
| ADDITIONAL CLEANING | 70,553 |
| BUILDING REPAIR | 1,000 |
| BUILDING IMPROVEMENT | 15,250 |
| COPIER RENT & MAINTENANCE | 39,000 |
| COMPUTER MAINTENANCE | 157,731 |
| TELEPHONE MAINTENANCE | 500 |
| EQUIPMENT MAINTENANCE | 4,500 |
| OTHER MACHINE MAINTENANCE | 750 |
| VEHICLE FUEL & OIL | 17,489 |
| VEHICLE MAINTENANCE | 16,550 |

SUB-TOTAL 323,323

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SUPPLIES, PRINTING & MATERIALS:

| | |
|-----------------------------|---------|
| PRINTING | 2,000 |
| COPYING SUPPLIES | 3,000 |
| BUILDING SUPPLIES | 22,516 |
| LIBRARY SUPPLIES | 66,000 |
| PROCESSING SUPPLIES | 40,026 |
| PROGRAMMING SUPPLIES | 23,645 |
| PUBLICITY SUPPLIES | 41,950 |
| BOOK PURCHASES | 819,484 |
| PERIODICALS | 65,876 |
| NON PRINT PURCHASES | 479,525 |
| ELECTRONIC ACCESS | 165,853 |
| SOFTWARE | 26,000 |
| BOOK SALE PURCHASES | 52,384 |
| POSTAGE STAMPS (FOR RESALE) | 9,000 |

SUB-TOTAL 1,817,259

FURNITURE & EQUIPMENT:

| | |
|--------------------|--------|
| MINOR FURNISHINGS | 5,000 |
| SHELVING | 11,217 |
| FURNITURE | 46,700 |
| EQUIPMENT | 26,627 |
| COMPUTER EQUIPMENT | 10,000 |

SUB-TOTAL 99,544

MISCELLANEOUS EXPENSE:

| | |
|-------------------------|-------|
| LIBRARY BOARD EXPENSE | 2,185 |
| VOLUNTEER PROGRAM | 2,950 |
| CONTINGENCY FOR RESERVE | 4,500 |

SUB-TOTAL 9,635

TOTAL EXPENDITURES 10,339,566

**NET OPERATING REVENUE/
(EXPENDITURES)**

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Approved 6/28/17