POLICY

Carroll County Public Library

Meeting Room Policy

Public Use of Meeting Rooms

The library welcomes the use of its meeting rooms by community groups for civic, educational, and cultural activities. The Library, its Board of Trustees, and staff do not endorse the actions, opinions, or expressed points of view of the organizations that sponsor or host meetings or the individuals who attend meetings and events on library premises. All meeting room activities are subject to the library's behavior policy guidelines https://library.carr.org/about/behavior.asp.

Acceptable Uses

- Library-sponsored and co-sponsored programs
- Government-related meetings, including county government, county municipalities, the State of Maryland, and the federal government, as well as elected officials at any level of government
- Educational organizations such as county public schools, private schools, and homeschoolers and homeschool organizations and educators offering one-on-one or family sessions
- Nonprofit groups
- Individuals and community groups for civic, educational, and cultural activities

Unacceptable Uses

- Private Social Uses (such as parties, weddings, baby showers, etc.)
- Purposes where, in the judgment of the Executive Director, disorder and substantial disruption of the functioning of the library are likely to occur

Hours of Service and Fees

- Meeting rooms are available for use during regular library hours
- The library may charge a fee for use of the meeting rooms
- No meeting room fee will be charged for the following uses:

- library-sponsored and co-sponsored programs
- government-related meetings
- educational organizations
- nonprofits groups
- educators offering one-on-one or family sessions
- an individual working alone
- small groups meeting for not-for-profit or non-business uses

- For-profit businesses will be charged a meeting room fee

Adopted 6/24/80

Revised 4/25/84

Revised 10/25/89

Revised 4/22/98

Revised 4/26/06

Revised 9/22/10

Revised 2/16/11

Revised 3/23/11

Reservation & Payment procedures revised by staff June 2014

Revised 11/18/2015

Revised 5/24/2017

Revised 10/24/2018

Revised 1/23/2019

Revised 6/26/2019

Revised 11/17/2021

Revised 2/23/2022

Revised 3/22/2023