

**MEETING MINUTES**  
**Carroll County Public Library Board of Trustees**  
**April 22, 2026**

Location: Taneytown Branch

Members Present: Stephen A. Wantz  
David O'Callaghan  
Carol Gorsuch  
Garima Chaturvedi  
Beth Gray  
Eli Persing  
Jessica Wilson

Ex-Officio: Commissioner Vigliotti

Members Absent:

Present in addition to the Board were the following staff members: Andrea Berstler, Jill Edelen, Bob Kuntz, Joe Thompson, Lisa Picker, Terri Simmons, and Laura Bavetta.

**CALL TO ORDER/WELCOME**

Chair Wantz called the meeting to order at approximately 7:01pm.

**ESTABLISHMENT OF A QUORUM**

Seven members of the Board were present, and a quorum was in attendance.

**REVIEW AND APPROVAL OF AGENDA**

On motion of Ms. Chaturvedi, seconded by Mr. O'Callaghan and carried, the Agenda was approved.

**REVIEW AND APPROVAL OF MINUTES**

On motion of Mr. O'Callaghan, seconded by Ms. Gray and carried, the Minutes from March 25, 2026, were approved.

**GENERAL PUBLIC COMMENT**

There was no public comment.

**STAFF PRESENTATION**

Jillian Dittrich, Taneytown Manager, updated the Board on events at the Branch since last year's meeting. The Branch is very active in the community and plays a key role in bringing people and families together through children's and adult programming including story strolls, touch a truck, playtime in the park, craft swaps and open craft nights. The library is critical for providing lunch and breakfast to community members as well.

**STAFF ASSOCIATION REPORT**

Kayla King Staff Association, updated the Board on plans for choosing a local charity to support, discounted Hershey Park tickets and dining around the world.

### **FRIENDS REPORT**

Friends Board member Lynne Brecker presented the Friends Report. Ms. Brecker explained how the Friends were involved in National Library Week; delivering cookies, cards and buttons to staff, Battle of the Books, Advocacy, author events and book sales.

### **FINANCIAL STATEMENT – INFORMATION**

Jill Edelen, Director of Finance, announced the Board of County Commissioners has included the library's budget requests in their proposed budget. Ms. Edelen reviewed the most recent Financial Statement, reporting that all is going well. Ms. Edelen explained the update to internet print fees and the process going forward to write off dated/invalid accounts.

### **BOARD MEMBER REPORTS**

#### **A. BOARD CHAIR**

Chair Wantz noted the importance of the Advocacy meeting and thanked staff for their continued hard work that makes our library one of the best in the area.

#### **B. OTHER BOARD MEMBERS**

Other Board members expressed appreciation for staff and praised them for the outstanding programs that are offered including events commemorating Carroll 250, Battle of the Books, Chai class, chess lessons and See Star presentations.

#### **C. EX-OFFICIO**

Commissioner Vigliotti commended library staff and thanked them for all they do for the community.

### **EXECUTIVE DIRECTOR'S REPORT**

Ms. Berstler reviewed events and programs since the March Board meeting, and highlighted upcoming events such as Battle of the Books season, Davis Day Celebration and the Book Festival. Ms. Berstler noted Morgan Miller's visit where she toured the Eldersburg Branch so she could understand the need for renovation/construction and exceed a Battle.

### **ADMINISTRATIVE REPORT**

There were no other Administrative Matters.

#### **A. ELT REPORTS**

Terri Simmons reported there have been 24 completed applications for the Director of Human Resources opening and there are many qualified candidates. The posting closes May 1, 2026.

Lisa Picker reviewed the library's advocacy messaging going forward which includes collecting customers' stories of how the library has impacted them and why it is essential.

#### **B. CORRESPONDENCE AND ANNOUNCEMENTS**

The most recent press was noted.

### **OLD BUSINESS**

There was no old business.

**NEW BUSINESS**

**A. Retreat Update**

Ms. Berstler noted she has a meeting with Mr. Tecker next week to discuss next steps after the retreat.

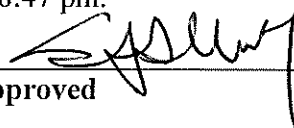
**B. Foundation Work Group**

The Board would like to form a Foundation Work Group to discuss the possibility and process of forming a Library Foundation. On motion of Mr. O'Callaghan, seconded by Ms. Gorsuch and carried, the Board voted to create a Foundation Work Group.

Mr. Persing, Ms. Chaturvedi and Ms. Wilson volunteered to be on the Work Group. Ms. Berstler and Ms. Gray will present this to the Friends at there meeting on Friday, April 24<sup>th</sup> and ask if any of the Friends Board would like to be involved as well.

**ADJOURNMENT**

On motion of Mr. O'Callaghan, seconded by Ms. Wilson and carried, the Board voted to adjourn at 8:47 pm.

  
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Approved

