

MEETING MINUTES
Carroll County Public Library Board of Trustees
June 24, 2026

Location: Mount Airy Branch

Members Present: Stephen A. Wantz
David O'Callaghan
Carol Gorsuch
Garima Chaturvedi
Beth Gray
Eli Persing
Jessica Wilson

Ex-Officio:

Members Absent:

Present in addition to the Board were the following staff members: Andrea Berstler, Jill Edelen, Joe Thompson, Terri Simmons, Kari Kelly, Maria Vilcek, and Laura Bavetta

CALL TO ORDER/WELCOME

Chair Wantz called the meeting to order at approximately 7:00 pm.

ESTABLISHMENT OF A QUORUM

Seven members of the Board were present, and a quorum was in attendance.

REVIEW AND APPROVAL OF AGENDA

On motion of Mr. O'Callaghan, seconded by Ms. Wilson and carried, the Agenda was approved.

REVIEW AND APPROVAL OF MINUTES

On motion of Mr. O'Callaghan, seconded by Ms. Gray and carried, the Minutes from May 27, 2026, were approved.

GENERAL PUBLIC COMMENT

There was no public comment.

STAFF PRESENTATION

Kari Kelly, Branch Manager, reviewed the growth of the Branch since last year including the number of visitors, circulation stats, program attendees and meeting room use. Ms. Kelly noted over 25 community partners that collaborate with the Branch and the variety of programs offered to the community. Ms. Kelly commended her staff on their hard work and camaraderie.

STAFF ASSOCIATION REPORT

Maria Vilcek, Staff Association, updated the Board on two upcoming events, Dining Around the World at Hibiscus Table in Hampstead and the Pennsylvania Renaissance Faire in September.

FRIENDS REPORT

Friends Board member Nancy Baecker presented the Friends Report. The Friends have been very active supporting the branches with the Summer Reading Kickoff events and the Finksburg Book Swap. They have also created a Bylaw Review Committee and an Events Subcommittee.

FINANCIAL STATEMENT – INFORMATION

Jill Edelen, Director of Finance, reviewed the most recent Financial Statement, reporting that all is going well; gift, branch sales and passport revenue have gone up, and expenses were down due to a variety of reasons.

Due to new GFOA guidelines, the FY 26 Budget Adjustments did not need to be voted on.

BOARD MEMBER REPORTS

A. BOARD CHAIR

Chair Wantz praised the Davis Day celebration and the coordinated efforts of The Historical Society, The Arts Council and the Library.

B. OTHER BOARD MEMBERS

Other Board members also attended the Davis Day Celebration and noted what a moving event it was. Much praise was given to the actors and the collaboration of the community. Board members have been attending the Summer Reading Kickoff events and noted the creativity and excitement for all staff and patrons that attend. The updated social media reporting and postings were applauded as well as recent author events.

C. EX OFFICIO

There was no ex officio present.

EXECUTIVE DIRECTOR'S REPORT

Ms. Berstler reviewed events and programs since the May Board meeting and highlighted upcoming events such as the Mock Trial Camp and the Book Festival and noted the Excellence in Print Circulation award that staff will receive on behalf of the library at the ALA Conference in Chicago.

ADMINISTRATIVE REPORT

There were no other Administrative Matters.

ELT REPORTS

There were no ELT reports.

CORRESPONDENCE AND ANNOUNCEMENTS

The most recent press was noted.

OLD BUSINESS

A. FOUNDATION WORK GROUP

A meeting is scheduled for July 31, 2026.

NEW BUSINESS

A. ACCEPTABLE USE POLICY

The policy was reviewed, and no changes were recommended.

B. MEETING SCHEDULE

The Board will evaluate the need for the July meeting. A decision will be made by July 14th.

The 2027 Meeting Dates were reviewed and accepted; these will be posted on the website.

The 2027 Holiday and Closing schedule will be brought to the Board in September.

C. HOLIDAY HOURS – NOVEMBER 25, 2026

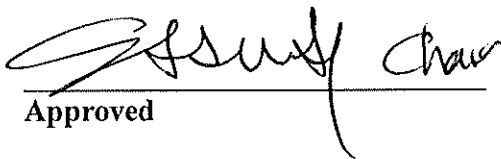
The Board discussed closing early the day before Thanksgiving with staff noting pros and cons to closing at noon, closing at 3:00 pm or being closed completely. After much discussion, on motion of Ms. Chaturvedi, seconded by Ms. Gorsuch and carried, the library will close at 3:00 pm on the Wednesday before Thanksgiving, effective November 25, 2026.

CLOSED SESSION – PERSONNEL MATTERS

On motion of Mr. O'Callaghan, seconded by Ms. Wilson and carried, the Board voted to go into Closed Session at 8:51 pm.

ADJOURNMENT

On motion of Ms. Gorsuch, seconded by Mr. O'Callaghan, and carried, the Board voted to adjourn after Closed Session.


Approved

