

MEETING MINUTES
Carroll County Public Library Board of Trustees
August 26, 2026

Location: Headquarters

Members Present: Stephen A. Wantz
David O'Callaghan
Carol Gorsuch
Garima Chaturvedi
Beth Gray (Zoom)
Jessica Wilson

Ex-Officio:

Members Absent: Eli Persing

Present in addition to the Board were the following staff members: Andrea Berstler.

CALL TO ORDER/WELCOME

Chair Wantz called the meeting to order at approximately 7:04 pm.

ESTABLISHMENT OF A QUORUM

Six members of the Board were present, and a quorum was in attendance.

REVIEW AND APPROVAL OF AGENDA

Mr. O'Callaghan made a motion to approve the Agenda, Ms. Chaturvedi seconded the motion. Upon further discussion to move Item 5 and 6 to Closed Session, Mr. O'Callaghan amended his motion to approve the Agenda with the changes. Ms. Chaturvedi seconded the motion, the amended motion was approved by all.

Chair Wantz gave a brief update on communications with County Commissioners. Mr. Wantz and Mr. O'Callaghan met with all commissioners individually to inform them about the Executive Director search process including their involvement. Ms. Gray also spoke with Commissioner Krebs.

EXECUTIVE DIRECTOR JOB DESCRIPTION

The Board discussed the job description – making some edits. The Board will review the description again after finalizing the description of the ideal candidate – so that wording aligns on both documents.

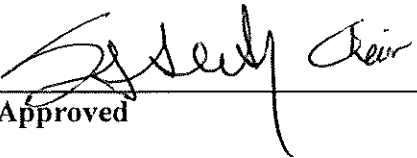
June Garcia, Consultant, summarized the input from staff on the ideal candidate description. She included input from both the listening sessions she conducted and from the online survey. There were several major concepts and ideas that rose to the surface in these discussions. Those will be compiled by June and Sari and presented to the Board in a document for their consideration within the coming days.

CLOSED SESSION – PERSONNEL MATTERS

On motion of Mr. O’Callaghan, seconded by Ms. Gorsuch and carried, the Board voted to go into Closed Session at 7:50 pm.

ADJOURNMENT

On motion of Mr. O’Callaghan, seconded by Ms. Wilson and carried, the Board voted to adjourn after Closed Session.


Approved _____