

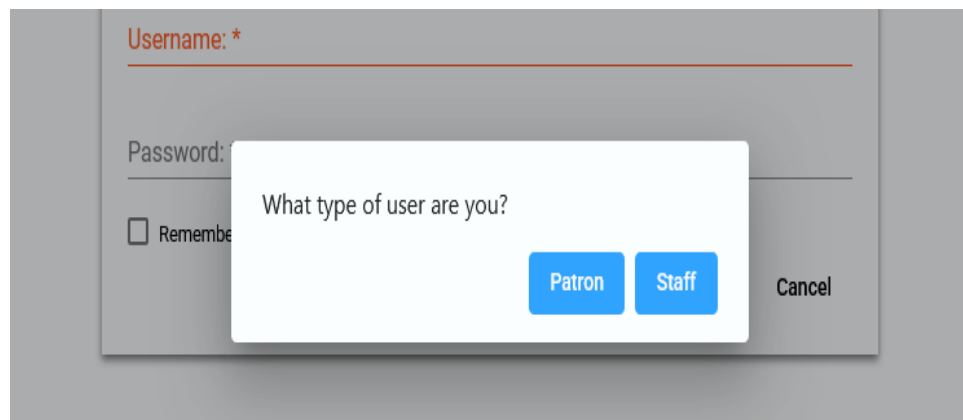
Customer Guide

Overview

Marina has moved to a new resource-sharing platform that makes it easy to find and request items from libraries across the state. This guide walks you through everything you need to know about signing in, searching, placing a hold, reviewing your requests, changing your pickup location, and canceling a request.

Signing In

- Go to your library's webpage regarding interlibrary loans (the same place you used to access Marina).
- Click the “Patron” button when asked what type of user you are.

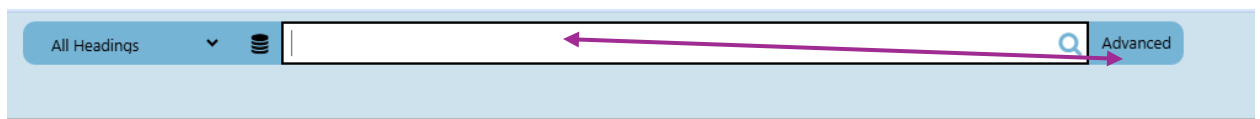


- Enter your library barcode when prompted.

Tip: You can also search first and log in later — the system will save your search and take you right back to your results after you sign in.

Searching for an Item

- Enter a title, author, or keyword into the search box.



- By default, your search will look across all participating library systems, so you'll see items available beyond your local library.
- Use the “Advanced” search option if you want to narrow your search by specific fields like author or title.

All Headings
Advanced

Advanced Search [Reset](#)

Enter a Search Term

All of these words

in

All Headings

AND

Enter a Search Term

All of these words

in

All Headings

AND

Enter a Search Term

All of these words

in

All Headings

AND

Sort Order -

Relevance

Resources

☐ Clear All
☒ Check All
☒ Collapse All

☒ Maryland Library Catalogs

☒ Anne Arundel County Public Library
☒ Cecil County Public Library
☒ Frederick County Public Libraries
☒ Montgomery County Library Systems
☒ Western Maryland Regional Library

☒ Baltimore County Public Library
☒ Eastern Shore Regional Library
☒ Harford County Public Library
☒ Prince George's County Memorial Library System

☒ Carroll County Public Library
☒ Enoch Pratt Free Library
☒ Howard County Library System
☒ Southern Maryland Regional Library

- Review your results. You can narrow the list using the filters on the left side of the screen.

Placing a Hold / Request

- Once you find the item you want, click the request icon next to the item on the results screen, or click "Request This Item" on the item's full details page.



Title: Millions of cats /

Author: Gag, Wanda, 1893-1946. Publisher: Coward, McCann Date: 1988
ISBN : 0698200918 (reinforced bdg.) ; 0399233156 ; 9780399233159 :

Format

 [Book](#) (5)

Request



- If you're not already logged in, you'll be prompted to log in before your request can be placed.
- Select your pickup location from the dropdown menu options:

Pickup Location Options *



Patron's Last Name *

Patron's First Name

Need by *

Any Edition is Acceptable

Borrower's Notes

Set Default Pickup Location

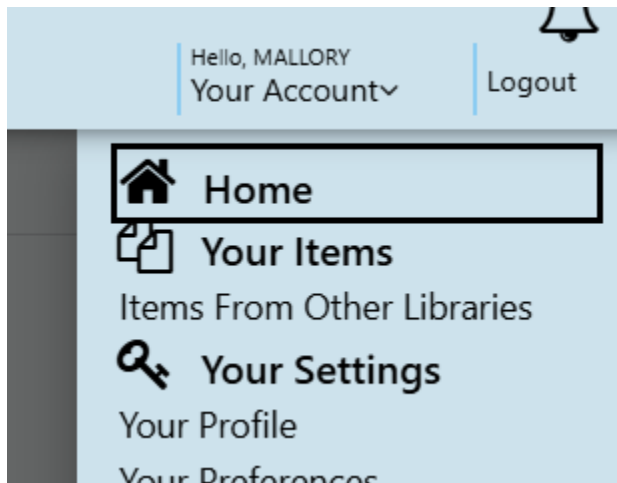
CCPL Bookmobile {BKC}
CCPL Headquarters {HQC}
Carroll Community College {CCC}
Eldersburg Branch Library {ELC}
Eldersburg Drive Up Window {ELCWIN}
Finksburg Branch Library {FIC}
Finksburg Drive Up Window {FICWIN}
Mount Airy Branch Library {MAC}
New Windsor (Hold Pickup Only) {NWC}
North Carroll Branch Library {NCC}
Taneytown Branch Library {TAC}
Westminster Branch Library {WEC}

- You can also set a default pickup location at this point.
- Submit your request. You'll receive confirmation that your request has been submitted.

Tip: If an item has multiple formats (like print, large type, or audiobook), make sure to select the format you want before placing your request.

Reviewing Requests

- Log in and go to “Your Account.”
- Select “Items from Other Libraries” to see a list of your current and past Marina requests.



- From here, you can find the status of each request.

Changing Your Pickup Location

- Go to “Your Account” and locate the request you'd like to update.
- Select the option to update your pickup location and then choose your preferred branch location from the list.

Tip: Changing your pickup location may only be available before your item has shipped. If you don't see this option, contact your local branch for help.

Canceling a Request

Requests cannot be canceled directly through your customer account. To cancel a request, please contact a staff member at your local branch; they can cancel it for you.

Need More Help?

If you have any questions about using Marina, please contact your local branch; staff have been trained on the new platform and are ready to help you get the most out of it.